

HRS Virtual Credit Card terms and conditions

1. Virtual Credit Card (VCC) details will be provided by us at the time of, or subsequent to, making a confirmed booking. They may also be provided to settle amounts due for authorised incidental charges based on the entitlement specified in the booking confirmation.

2. CHARGES:

- a. The VCC may be charged by you, <u>at the earliest on check in</u>, for <u>nett accommodation charges</u> (excluding any amount representing commission or booking fee).
- b. No merchant fee can be added to the charge or it will be rejected automatically.
- c. The VCC can be pre-authorised to a maximum amount of 1 AUD or, if in foreign currency, 1 local currency unit. Any attempt to pre-authorise for a higher amount will automatically render the card as 'closed'.

3. ADDITIONAL FUNDS:

- a. Incidental charges that are authorised within the booking entitlement for chargeback cannot be charged to the initial VCC provided at time of booking, without being notified to us.
- b. Contact +61 8585 0888 to inform of the total incidental charges.
- c. These will be added to the initial VCC provided, or you will be issued with a new VCC for incidental charges if the initial card has already been charged (and closed).

4. REFUNDS:

- a. Should a refund be due to us, this must be processed to the VCC to which the charge was originally made.
- 5. You must securely store and treat as confidential all VCC data transmitted to you.
- 6. You acknowledge responsibility for any fraudulent charge that occurs on a credit card as a result of your failure to securely store such data, and we will not be liable for making good any loss to you as a result.
- 7. For any issues charging a VCC please contact us on +61 02 8585 0888 and provide the booking details to our representative.